

INVITATION FOR COMPETITIVE SEALED PROPOSALS FOR THE BEAUMONT INDEPENDENT SCHOOL DISTRICT DUNBAR ELEMENTARY SCHOOL

Envirotech/Parkmay will receive Competitive Sealed Proposals delivered by hand or mail at 1430 Ashley, Beaumont, Texas 77701, until **2:00 P.M., on Thursday, January 21, 2010, for the New Civil and Structural Bids for Dunbar Elementary School** located in Beaumont, Texas 77705. Proposals will not be accepted by fax or email. **A pre-bid conference will be held on Thursday, January 14, 2010 @ 1:00 P.M. in the Beaumont Independent School District Board Room, 3395 Harrison, Beaumont, TX 77706.**

All proposals will be opened privately as per TEC-Section 44.038 by Envirotech/Parkmay, Harrison Kornberg Architect, Parsons, and B.I.S.D. and the results will be made public within 7 days of final selection. The individual proposals may be subject to public records. Proposals received after the advertised proposal time will be rejected and returned. All proposals must have a signed Acknowledgment Form, which is a part of the contract documents. The contract documents, including plans and specification are on file and available for inspection at the following locations:

AGC of Southeast Texas, and Envirotech/Parkmay

All plan distribution will be made through:

AGC of Southeast Texas
5458 Avenue A
Beaumont, Texas 77705

PHONE: (409) 835-6661, FAX: (409) 835-3319, [EMAIL: cmyoung@agcjc.com](mailto:cmyoung@agcjc.com) (Digital Copies Will Be The Preferred Media)

All questions about this Invitation for Proposals should be addressed to Envirotech/Parkmay, Attention: Arnon Ponchai by fax at (409) 212-8001 or Email arnon@envirotechservices.net. Envirotech/Parkmay and the School District will consider the following items as "Selection Criteria" in determining the successful applicant.

1. 10% The reputation of the proposer and of the proposers goods or services.
2. 10% The quality of the proposers goods or services.
3. 10% The impact on the relationship with EnviroTech/Parkmay and the district.
4. 10% The extent to which the goods or services meet the district's needs.
5. 30% The purchase price.
6. 10% The total long-term cost to the district to acquire the proposers goods or services.
7. 10% The impact on the ability of the district to comply with laws, rules, and goals relating to historically underutilized businesses.
8. 10% Any other relevant factor that a private business entity would consider in selecting a vendor.

Envirotech/Parkmay and B.I.S.D., reserves the right to reject any or all proposals and to waive any formalities in the proposal process. No proposal shall be withdrawn within a period of 90 days subsequent to the opening of the proposals without the written consent of Envirotech/Parkmay.

INSTRUCTIONS TO PROPOSERS FOR THE BEAUMONT INDEPENDENT SCHOOL DISTRICT DUNBAR ELEMENTARY SCHOOL

1. INTERPRETATION OF THE CONSTRUCTION DOCUMENTS:

- A. The Construction Documents for this project have been prepared for use by Envirotech/Parkmay in securing proposals from material suppliers, as well as Envirotech/Parkmay own use in preparing a bid proposal to B. I. S.D., for the work. They are also to be used for construction purposes.
- B. If any person contemplating a proposal for this contract is in doubt as to the true meaning of any part of the Construction Documents, may contact Arnon Ponchai (409) 212-8000 arnon@envirotechservices.net or Roger Banks (409) 212-8000 roger@envirotechservices.net
- C. Should any Contractor find discrepancies in the Construction Documents or should he be in doubt as to their exact meaning, they must notify the Envirotech/Parkmay. The Architect may then, at his option, issue Addenda clarifying same. Envirotech/Parkmay and the HKA Architects will not be responsible for oral instructions or for misinterpretations of the Construction Documents.
- D. The Architect reserves the right to issue Addenda at any time prior to bid opening. All reasonable efforts will be made to issue any Addenda as early as possible. All such Addenda become, upon issuance, an inseparable part of the construction documents. Each Contractor shall cover such Addenda in their bid and acknowledge receipt of same.
- E. Each Contractor shall be held to have studied the Construction Documents, to have visited the site, to have satisfied themselves regarding all existing conditions and measurements, and to have included in their Bid an amount sufficient to cover all work.
- F. In the event a conflict should occur between Contract Documents, which would alter the contract amount, it will be assumed that the most expensive method, material, or process had been included in the contractor's proposal.

2. RIGHT TO REJECT PROPOSALS:

Envirotech/Parkmay reserves the right to reject any or all proposals or any part thereof or to accept any proposal or part, which is considered advantageous to Envirotech/Parkmay or B.I.S.D.

3. CONSTRUCTION DOCUMENTS:

Plans are available in a digital format at the AGC of Southeast Texas, 5458 Avenue A, Beaumont, Texas 77705; PHONE: (409) 835-6661, FAX: (409) 835-3319, EMAIL: cmyoung@agejc.com. Plans are available in a digital format (CD purchased for \$5.00) or copies of the construction documents and specifications may be obtained for a refundable deposit of Two Hundred Dollars (\$200.00) per set.

The contract documents, including plans and specification are also on file and available for inspection at the following locations:

AGC of Southeast Texas and Envirotech/Parkmay

AGC of Southeast Texas
5458 Avenue A
Beaumont, Texas 77705
(409) 835-6661

EnviroTech Parkmay
1430 Ashley
Beaumont, Texas 77701
(409) 212-8000

4. PERFORMANCE AND PAYMENT BONDS:

The successful proposer will not be required to furnish bonds.

5. PERMITS AND INSPECTION FEES:

The Subcontractors shall obtain permits and pay all fees, if required, from any and all authorities having jurisdiction.

6. PROPOSAL DUE DATE:

Base Proposals are due by 2:00 p.m., Thursday, January 21, 2010, by hand at the offices of Envirotech/Parkmay located at 1430 Ashley Street, Beaumont, TX 77701.

7. PROPOSAL FORM:

The supplier or subcontractor's own standard proposal form may be used for this project. There is NO included proposal form. We recommend all subcontractors to use the attached bid tabulation form. It is the subcontractor responsibility to include all items to cover all scope of work. It is also critical that the Acknowledgment Form be signed and attached to EVERY proposal that includes LABOR as a part of the price. A proposal may be rejected for failure to include this form.

8. SUBMITTING BIDS: All proposals must be submitted on or before proposal due date.

9. PREBID:

A pre-bid will be held on January 14, 2010 @ 1:00 P.M. in the Beaumont Independent School District Board Room, 3395 Harrison, Beaumont, TX 77706.

IMPORTANT

THERE IS NO PREPARED PROPOSAL FORM INCLUDED IN THESE DOCUMENTS

BIDDERS ARE TO USE THEIR STANDARD FORM

**BIDDERS ARE TO INCLUDE ROCIP COVERAGE WITH AN ADDED PRICE FOR
THE SUBCONTRACTOR'S OWN INSURANCE COVERAGE**

****ANY PROPOSAL THAT INCLUDES LABOR MUST HAVE THE
ACKNOWLEDGMENT FORM ATTACHED
(failure to do so is cause for a rejected proposal)****

THE NEW CIVIL AND STRUCTURAL FOR DUNBAR

**ELEMENTARY SCHOOL
ACKNOWLEDGMENT FORM**

FROM:

COMPANY: _____

ADDRESS: _____

CITY/STATE: _____

TELEPHONE: _____

ACKNOWLEDGMENT

In response to the Rolling Owner's Controlled Insurance Policy (ROCIP), I have read and understand the terms and conditions of the ROCIP and I have not included insurance costs in my proposal for the coverage provided by B.I.S.D., but I have included a price to add my company's own insurance coverage.

SUBCONTRACTOR'S OWN INSURANCE COVERAGE

ADD THE AMOUNT OF: _____

TO MY PRICE FOR INSURANCE COVERAGE BY MY COMPANY.

DECLARATION

In response to the Instructions to Proposers, we have carefully examined the Construction Documents for the New Civil and Structural work for Dunbar Elementary School.

PROPOSAL ACCEPTANCE

The undersigned agrees that, if they are designated as the successful proposer, the base proposal shall constitute an irrevocable offer to Envirotech/Parkmay, which may be accepted at any time within ninety (90) days after due date of the proposal, and that they will enter into a subcontract or purchase order with Envirotech/Parkmay, in accordance with the contract documents within ten (10) calendar days after award and may be subject to public record.

GENERAL STATEMENT

The undersigned has checked all of their figures, and understands that Envirotech/Parkmay or B.I.S.D., will not be responsible for any errors or omissions on the part of the undersigned in preparing this proposal. In submitting this proposal, it is understood that the right is reserved by Envirotech/Parkmay to reject any or all proposals and waive all informalities in connection therewith or to accept any proposal considered advantageous. It is agreed that the undersigned has complied and will comply with all applicable requirements of local, state, and national laws, and that no legal requirement has been or will be violated in making or accepting this submitted proposal, or in the prosecution of the work required. The undersigned declares that the person signing this Acknowledgment Four is fully authorized to sign on behalf of the firm listed and to fully bind the firm listed to all the submitted proposal conditions and provisions.

Respectfully submitted, this _____ day of _____, 2009.

Authorized Officer Signature

Authorized Officer Printed Name and Title