

BEAUMONT ISD



© 2008 Prologic Technology Systems, Inc.

Parent Self Serve

Parent Guide

Updated: October 2015

Student Services

Parent Self Serve

The Beaumont Independent School District Parent Self Serve program is available to all parents or guardians of current Beaumont ISD students. Access will provide parents/guardians with student data including grades, attendance, classroom assignments and the ability to email teachers directly through a student's schedule. The secure access link will be available from the BISD web page www.bmtisd.com and will require internet access by the parent or guardian, a confidential login ID, and a password.

Parent Self Serve access requires the parent or guardian of the student to apply for the access online. Only individuals identified in the student's records as the parent or guardian may apply for access. Once the online application has been made, then the parent/guardian is automatically approved for immediate access. The parent/guardian will then be able to view all of their children's information. Each parent and guardian is encouraged to register for their own separate, secure access.

Maintaining the security of student information is a priority for Beaumont ISD. Setting up individual parent access involves several detailed steps that guarantee this security. Once these have been completed, the parent will only need to enter a user name and password to access the information. Personal information required to be entered for online access requests include:

1. Parent/Guardian First and Last Name
2. Parent/Guardian Address Zip Code
3. Student First and Last Name
4. Student BISD Local ID number (Lunch number)
5. Student Date of Birth

Parent Self Serve Mobile Application

Downloading

1. On your mobile device, go to the Apple App Store or Android Apps on Google Play and search for "TEAMS Prologic" to find the TEAMS Mobile app.
2. Download the TEAMS Mobile app by Prologic Technology Systems.

Configuring


The first time you access TEAMS Mobile, the Configure page is displayed.


1. In the District field, select your school district.
2. For the Account Type: 1 Tap Student if you're accessing TEAMS Student Mobile. 1 Tap Parent if you're accessing TEAMS Parent Mobile.
3. Tap Submit. A pop-up box is displayed asking you to confirm your selections.
4. Tap OK to save your selections.

Logging In – Log in with your User ID and password

If you need assistance with this new application, please contact the student's campus and speak with the Parent Facilitator or an attendance clerk or registrar.

Campus phone numbers and contact information can be found at www.bmtisd.com/campuses.

Home 

Beaumont Independent School District **BISD**  Optimizing Technology For Success In The Classroom

Welcome

Welcome to the Beaumont Independent School District's Parent Self Serve



If assistance is needed, please contact the main/front office at your child's campus. If you have more than one child enrolled in Beaumont ISD, you ONLY need to register for one child to gain access to all of your children.


Campus phone numbers and contact information can be found at www.bmtisd.com.

To create an account you will need to know the following:

- ◊ Parent/Guardian First and Last Names
- ◊ Parent/Guardian Address Zip Code
- ◊ Student First and Last Name
- ◊ Student Date of Birth
- ◊ Student Local ID (Lunch number)

Each user will require a unique User Name and Password. To register click on New Users below.

 **New Users, please register.** 

 **Existing Users, please sign-in.**

New Users select the New Users , please register option.

Existing User select the Existing Users, please sign-in option.

New User Set-Up

The screenshot shows a web form titled "New User Registration" with a dark blue header containing "NewUserRegistration" and a "TEAMS" logo. The form fields are: Parent/Guardian Last Name, Parent/Guardian First Name, Student ID, Student Last Name, Student First Name, Student Birthdate, Zip code of Parent/Guardian home address, User ID, Password, Retype Password, Security Question, and Security Answer. Each field has a red asterisk indicating it is required. A callout box with a black border and white background points to the Student Last Name and Student First Name fields, containing the text: "Information must be filled out by each parent requesting access." At the bottom of the form are three buttons: "Submit", "Clear", and "Return".

Parent/Guardian Last Name: Enter your last name. You may enter the name in capital letters, small letters, or a combination. It must be exactly like it is entered into the Student Data System.

Parent/Guardian First Name: Enter your first name. You may enter the name in capital letters, small letters, or a combination. It must be exactly like it is entered into the Student Data System.

Student ID: Enter the student id (lunch number) for your child. This is not the social security number.

Student Birth date: Enter your child's birth date without any spaces. You may enter with '/' in the date. You do not have to enter the century.
Example: for January 1, 1998 you may enter 010198 or 01/01/98.

User ID: Create a unique USER ID for yourself. The user id must be at least 6 characters in length.

Password: Create your own password. The password must be at least 6 characters in length.

Retype Password: Re-type the password you just entered.

Security Question: Create a question that can be used by you if you forget your password.
Suggested questions are:

- What is my mother's maiden name?
- What is the name of the street where I grew up?
- What is the name of my favorite pet?

Security Answer: The Security Answer is used to help you restore your password in the event that you forget or need to change your password for any reason.

Approval Process

Parents are automatically approved when they click Submit.

Signing On

Once access is granted, return to the Parent Self Serve site (link below) and select **Existing Users** option.

www.bmtisd.com



You will sign on by entering the unique User ID and Password that you created during your registration process. The UserId will always be lowercase.

If you have forgotten your password, enter your UserId and click the **Forgot Password** button. The system will ask you the Security Question you entered when you created your account. If you provide the correct answer, you can create a new password.

To change your password, enter your UserId and Password. Then, click the **Change Password** button. You will be required to enter you old password. You will then enter a new password twice.

If you have forgotten your UserID and have an email address in TEAMS, enter the email address and your UserID will be emailed.



If you need access assistance, please contact your child(s) campus.

Local ID	Name	SCH	Grade Level
786779		VINCENT MIDDLE SCHOOL	07
789677		AMELIA ELEMENTARY	04

All students attached to the parent/guardian will be displayed on the screen once the parent successfully logs into the TEAMS Parent Self Serve. To view information, click once on the **child's name**.

Attendance

My Students | **Attendance** | Report Cards | Progress Reports | Email Teacher | Edit Contact Info | Notifications

Information
 Parent/Guardian: Smith, Shawanda
 3307 HARRISON AVE # 301
 BEAUMONT TX, 77706
 (409) 867-1309

Date	SH	FY	Cal	T-1	T-2	T-3	T-4	T-5	T-6	T-7
10-01-2008	048	2009		A-UN						
Totals				T - 0 A - 1	T - 0 A - 0	T - 0 A - 0	T - 0 A - 0	T - 0 A - 0	T - 0 A - 0	T - 0 A - 0

Total Days in Membership: 165.0
 Total Excused Absences: 0
 Total Unexcused Absences: 1
 Total State-Reported Absences: 0
 Total Non-State-Reported Absences: 0
 Total Number of Tardies: 0

[View Legend](#) [Sign Out](#)

Absences may be viewed for the child selected by clicking on the **Attendance** tab.

Report Card Grades

My Students | Attendance | **Report Cards** | Progress Reports | Email Teacher | Edit Contact Info | Notifications

Course	Sect	Teacher	Short Desc	Day Prd	1st	2nd	3rd	EX1	AV1	4th	5th	6th	EX2	AV2	YR
Scheduled															
8711	321	Chapman, Melissa R	READING	T - 1	77	85	83	.	82	87	85	82	.	85	84
8707	3822	Eaves, Thomas	PHY ED REQ	T - 2						100	100	100	.	100	
8755	412	Dumas, Janell J	CAREER INVEST	T - 2	83	82	91	.	85						
8781	183	Long, Cory T	SOC ST 7	T - 3	88	84	81	.	84	70	77	93	.	80	82
8761	83	Shelton, Laura M	MATH 7	T - 4	80	67	65	.	71	71	78	88	.	79	75
8771	35	Ashabranner, Robert Lee	SCIENCE 7	T - 5	75	87	80	.	81	78	85	81	.	81	81
8623	4362	Hall, Gladys Yvette	SPANISH 6	T - 6						97	86	93	.	92	
8760	506	Betar, Robert Mitchell	AGRIMEC	T - 6		90	90	.	92						
8721	297	Schaefer, Jennifer Gamma	ENGLISH 7	T - 7	92	89	97	.	93	81	79	90	.	83	88

Note: Click on a grade to see the associated assignment grades. Grades displayed in red are current averages based upon assignment grades entered to date. These are not final grades. 'NG' = No grades entered at this time.

[Display Comments](#) [Sign Out](#)

Report Card grades may be viewed for the child selected by clicking the **Report Cards** Tab.

Assignments

Course	Sect	Teacher	Short Desc	Day Prd	1st	2nd	3rd	EX1	AV1	4th	5th	6th	EX2	AV2	YR
Scheduled															
8711	321	Chapman, Melissa R	READING 7	T - 1	77	85	83	.	82	87	85	82	.	85	84
8707	3822	Eaves, Thomas	PHY ED REQ 7	T - 2					100	100	100			100	
8755	412	Dumas, Janell J	CAREER INVEST	T - 2	83	82	91	.	85						
8781	183	Long, Cory T	SOC ST 7	T - 3	88	84	81	.	84	70	77	93	.	80	82
8761	83	Shelton, Laura M	MATH 7	T - 4	80	67	65	.	71	71	78	88	.	79	75
8771	35	Ashabraner, Robert Lee	SCIENCE 7	T - 5	75	87	80	.	81	78	85	81	.	81	81
8623	4362	Hall, Gladys Yvette	SPANISH 6	T - 6					97	86	93			92	
8760	506	Betar, Robert Mitchell	AGRIMEC	T - 6	95	90	90	.	92						
8721	297	Schaefer, Jennifer Gammag	ENGLISH 7	T - 7	92	89	97	.	93	81	79	90	.	83	88

Note: Click on a grade to see the associated assignment grades. Grades displayed in red are current averages based upon assignment grades entered to date. These are not final grades. 'NG' = No grades entered at this time.

Display Comments Sign Out

All assignments for each Report Card or Progress Report grade may be viewed. This includes assign dates, due dates, and the grade earned. To see the assignments, click on the report card (or progress report) grade for the six weeks that you wish to review.

Once clicked, the **Assignments** Tab is automatically displayed.

Assignment Name	Grade Value	Assign Date	Due Date	Grade Scale	Maximum Value	Note
Focus	EX	09-10-2009	09-10-2009	100	100	
Pop Quiz	EX	09-10-2009	09-10-2009	100	100	
Participation	100	09-10-2009	09-10-2009	100	100	
Review	90	09-10-2009	09-10-2009	100	100	
Sylabus	100	09-10-2009	09-10-2009	100	100	
Focus Grade	100	09-10-2009	09-10-2009	100	100	

View Assignments by Date Sign Out

The Assignments Tab displays all assignments and grades that were used to determine the report card or progress report grade selected. The Due Dates and any Notes entered by the teacher are also displayed.

Emailing a Teacher

To email one your child's teachers, select the Email Teacher tab.

Teacher Name	From	CC	Subject
Ashabraner, Robert (SCIENCE 8)			Student: Smith, Kenneth From: Smith, Shawanda Course: 8871/303/SCIENCE 8

To email the teacher using your own email client, click here: Student: Smith, Kenneth From: Smith, Shawanda Course: 8871/303/SCIENCE 8

Times New Roman 3 (12 pt) Normal B I U S x₂ x² [Rich Text Editor]

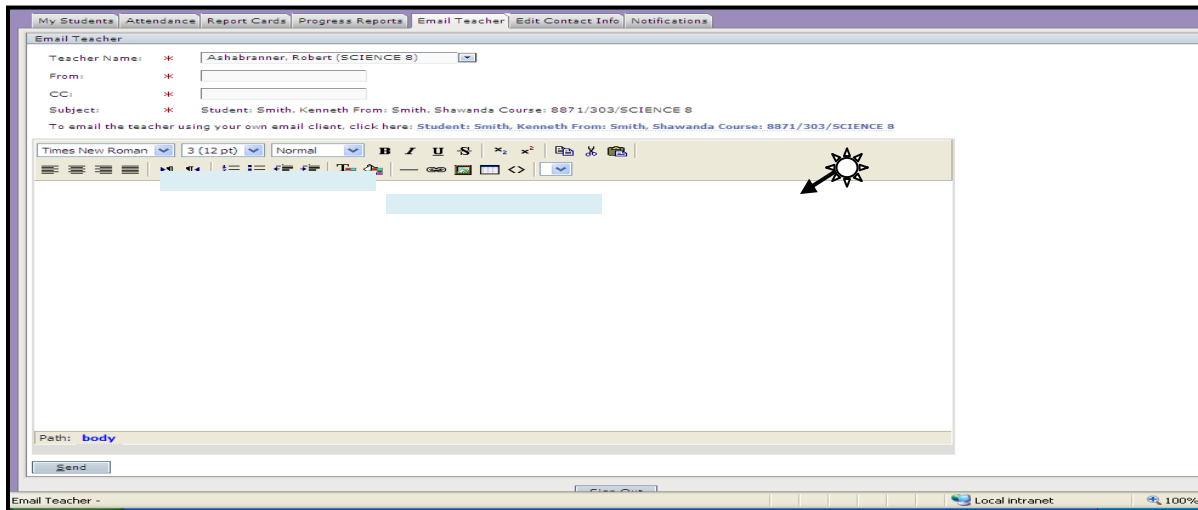
Path: body

Send

1. The drop-down by **Teacher Name** will list the available teachers. Click on the teacher to be emailed.
2. In the **From** and **CC** field, you may enter your email address or name.
3. Next, type your message in the box located in the middle of the screen.
4. Click **Send** button to send the message to the teacher.

Emailing a Teacher

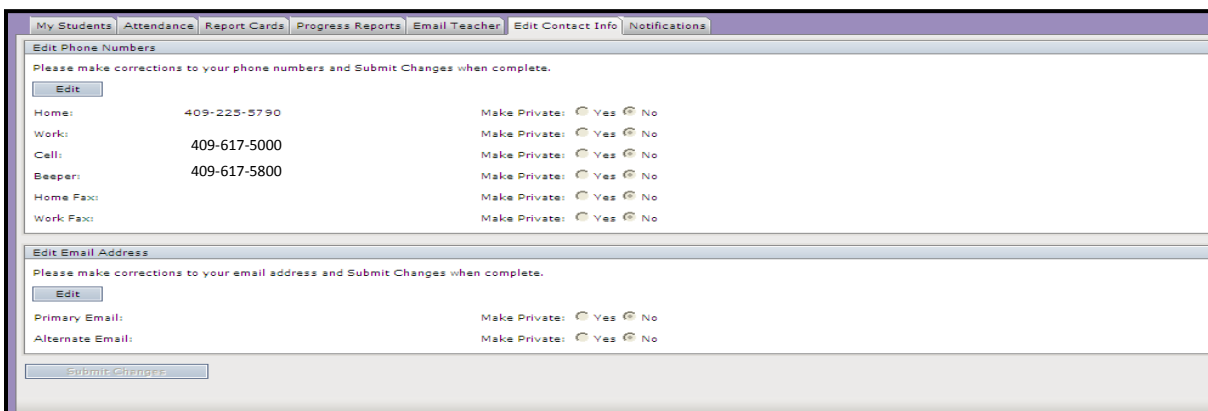
To email one your child's teachers, select the Email Teacher tab.



5. The drop-down by **Teacher Name** will list the available teachers. Click on the teacher to be emailed.
6. In the **From** and **CC** field, you may enter your email address or name.
7. Next, type your message in the box located in the middle of the screen.
8. Click **Send** button to send the message to the teacher.

Edit Contact Information

Parents have the option to update contact information that is associated with their child. Contact information that may be updated includes Home, Work, and Cell phones numbers. *If notifications by email are desired, a valid email address must also be entered.* For notification information, see following page.



To change phone numbers:

1. Click the **Edit** button in the Edit Phone Numbers group.
2. Enter the **phone number** information.
3. If you wish to make the phone number private, click the Yes button.
4. Click the **Submit Changes** button.

To enter/change an email address:

1. Click the **Edit** button in the Edit Email Address group.
2. Enter the **email address**.
3. If you wish to make the email private, click the Yes button.
4. Click the **Submit Changes** button.

Notifications

TEAMS Parent Self Serve allows parents to define if they wish to receive email alerts regarding their child(s) academic progress. These alerts are sent daily after 5pm. To set your choices, select the **Notifications** tab.

All options default to “off” meaning that you will not receive any updates. You will need to make your personal choices for the types of notifications you want. You may change your options as often as you desire simply by returning to this tab and changing your selections.

Attendance:

Unexcused Absences: These are absences where an excused reason has not been entered by or returned to the campus.

For secondary campuses (grades 6-12), attendance is posted each period. So if the student misses all day on a campus that has 7 periods, you would receive notifications for all 7 period if you choose **Every Occurrence**. To only receive one notification, select **First Occurrence Only**.

For elementary campuses (grades EE-05), attendance is only posted once daily. Therefore, you may select either **First Occurrence Only** or **Every Occurrence** to receive the notification.

Daily Attendance Summary: Choose On to receive an email summary of your student’s absences each day.

Daily Assignment Grades:

Missing: Choose **On** to receive the notification that your child is missing an assignment grade.

Incomplete: Choose **On** to receive the notification that your child has turned in an assignment that was considered incomplete by the teacher.

Grade Value: Choose **Below** and **grade** to receive notification that your child has an assignment grade below the grade that you indicate.

Grades:

Current Grading Cycle Average: Choose **Below** and **grade** to receive notification that your child has current average that has fallen below the grade that you indicate.

Sample Email Notification:

-----Original Message-----

From: Beaumont Independent School District [mailto:donotreply@beaumont.k12.tx.us]

Sent: Friday, October 02, 2009 8:46 AM

To: Jane Doe

Subject: Beaumont Independent School District TEAMS Parent Self Serve Daily Summary for 10/02/2009

Student: Simmons, Damian has an unexcused absence in
period: 7
date: 10/02/2009

Student: Simmons, Damian has a grade below 70
Course: 5001 - READING 5-5001
Assignment: Modern Poineers Reading Passage
Due Date: 09/18/09
Grade Value: 67 (Grading Scale: 100)

This email has been sent as you have requested. If you would like to change your email notification settings, please do so from the Parent Self Serve website.

Discipline and Health

TEAMS Parent Self Serve allows parents to be informed of discipline incidents and nurse office visits that pertain their child(ren).

To view the information, click on the tab desired (Discipline or Health). The system will not display details for the discipline or the health visit, only the fact that the student had a discipline incident or that the student made a nurse visit.