



Phalen Leadership Academies at Smith Middle School



Welcome Back! As we enter a new school year, we are striving for excellence and marvelous things for our campus, parents, and most importantly our scholars! Our campus motto is "Whatever Smith Does Must Be The Best." Achievement is made when our scholars are present at school on a daily basis to receive instruction. It is very important that our scholars arrive on time and attend school daily as we work together to ensure your child's academic success and safety.

Arrival:

*Students are not to arrive before 7:50 A.M. No staff members are on duty to monitor scholars before this time, please adhere to this request, it is beneficial to the safety of all of our scholars. All car riders must be dropped off on Carlisle St. and enter the building for breakfast in the cafeteria. Breakfast ends at 8:25 A.M. All students must enter the building after 8:25 A.M. at the back entrance. **PLEASE ENSURE ALL SCHOLARS ARRIVE ON TIME FOR SCHOOL EACH DAY.***

Dismissal:

ALL ENTRANCE DOORS WILL BE LOCKED DAILY AT 3:30 P.M.** If you arrive after the designated time, you will not be able to enter the building until dismissal has concluded and students have safely exited the building. All parents and guardians must go through the verification process in order for a scholar to be released. You must have a valid ID to sign the student out and you must be listed on the students paperwork. **ALL STUDENTS MUST BE PICKED UP BY 4:30P.M. EVERY SCHOOL DAY. FAILURE TO PICK UP YOUR CHILD FROM CAMPUS ON TIME MAY RESULT IN DISTRICT AUTHORITIES BEING NOTIFIED.

Car Riders:

*All car riders will be dismissed on Carlisle St. which is located between Smith Middle School and the Annex Building. **PLEASE REMAIN IN YOUR VEHICLE AT ALL TIMES;** this is imperative for the safety of our scholars.*

Walkers:

Walkers will exit the building on Concord Rd. A teacher will escort all walkers across the street.

Bus Riders:

Bus Riders are seated in the North Gym by their assigned bus numbers. Once the bus number is called, students will line up to load their assigned bus. Please note, bus transportation is a privilege which can be revoked for failure to comply with rules and expectations.



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Phalen Leadership Academies at W.R. Smith Middle School

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