



Student Email

All BISD students now have access to BISD email. These email accounts are to be used for educational purposes only. BISD does monitor and filter ALL emails sent from district email accounts.

General Guidelines for email

- Students are encouraged to check their email at least once per day.
- Teachers may send email to their students to communicate reminders, course content, pose questions related to class work, and other class related items.
- Students may send email to their teachers with questions or comments regarding class or to turn in an assignment.
- Students may send email to other students to collaborate on group projects and assist with school assignments. (Middle and High School students only, Elementary students can not email other students)
- Students are encouraged to email staff concerning school-related content and questions. However, there will be no requirement or expectation for staff to answer student email outside of their regular work day, although they certainly may if they choose. For example, an unanswered email to a teacher would not excuse a student from turning in an assignment.

The student Acceptable Use Policy covers email as well as other technologies. Below is a general summary of guidelines related to email.

- Email is to be used for school-related communication.
- Do not send harassing or offensive email messages or content.
- Do not send spam email messages or content.
- Do not send email containing a virus or other malicious content.
- Do not send email to share test answers or promote cheating in any way.
- Do not use the account of another person.

Consequences for Violation of Technology Policies are outlined in the Acceptable Use Agreement for Students

To Access BISD email

1. Go to <https://www.google.com/gmail/>
(District Chromebook users will already be signed into Gmail)
2. Sign in with district email account
ID number followed by @bmtisd.com (Example:
999999@bmtisd.com - 999999 = ID number)
3. Password
Students 6 digit birthday MMDDYY